

Appendix 2 (a)

**Working Example of Template
Prompt Payments by Local Authorities**

Reporting Template pursuant to Government Decision No. S29296 of 2 March 2011

Local Authority: KILKENNY BOROUGH COUNCIL

Quarterly Period Covered: 7/1/2012 to 9/30/2012

Details	Number	Value (€)	Percentage (%) of total invoices paid	Percentage (%) of the total amount paid
Total invoices paid in Quarter	584	€1,886,850.23	100%	100%
Number of invoices paid within 15 days	430	€1,566,855.90	73.63%	83.0%
Number of invoices paid within 16 days to 30 days	103	€26,138.32	17.64%	12.0%
Number of invoices paid in excess of 30 days	51	€3,856.01	8.73%	5.0%
Total	584	€1,886,850.23	100%	100%
Number of disputed invoices paid in Quarter	1	€4,823.50	0.2%	1.3%

Signed:

Date:

Please return completed template to:

Emma Reeves

Diarmuid Murphy

LizM.O'Brien

Local Government Finance

Promptpaymentlocalauthorities@environ.ie

Custom House,

Dublin 1

Queries can be directed to Aoife O'Shea Corporate Development Unit, Custom House, 01 888 2425, aoife.oshea@environ.ie